

**MUNICIPAL DISTRICT OF MACKENZIE NO. 23
COUNCIL MEETING**

Wednesday, February 28, & Thursday, February 29, 1996

Land Use Order Amendment Public Hearing, February 28, 1996, 1:00 p.m.
Pt. Lot 7 & 8, Block 5, Plan 1922NY
Re-zone Hamlet Residential to Hamlet Public

PRESENT:

Bill Neufeld	Reeve
Betty Bateman	Deputy Reeve
Ernest Dyck	Councillor
Jake L. Peters	Councillor
Walter Sarapuk	Councillor
Elmer Derksen	Councillor
Frank Rosenberger	Councillor
Bill Fedeyko	Councillor
Reuben Derksen	Councillor
Reg Scarfe	Councillor

ALSO PRESENT:

Dennis Litke	C.A.O.
Joanne Mitchell	Assistant Manager, Recording Secretary

Minutes of the regular meeting of the Council for the Municipal District of Mackenzie No. 23, held on Wednesday, February 28 & 29, 1996 in the Fort Vermilion Council Chambers, Fort Vermilion, Alberta

**10:00 a.m.
CALL TO ORDER**

1. a) **Call to Order**

Reeve Neufeld called the meeting to order at 10:00 a.m.

**ADOPTION OF
AGENDA**

b) **Adoption of Agenda**

The following items were added to the agenda:

- 4. b) Council Procedural Bylaw
- 8. f) Waste Transfer Stations
- 8. g) Road Maintenance
- 8. h) High Level East Flood Control Ditching Upgrade
- 8. i) Heliport Road
- 8. j) Fort Vermilion Office
- 8. k) Zama Ambulance
- 8. l) Ferry Agreement
- 10. c) Fort Vermilion Recreation Board
- 11. a) Frontier Seed Cleaning Plant

MOTION 96-087

MOVED by Councillor Rosenberger to adopt the agenda with additions.

CARRIED

MINUTES

2. a) **Minutes of February 12, 1996 Council Meeting**

The following corrections were made:

Elmer Derksen attended the meeting; remove Ernest Dyck duplication; add zambonie to page 4.

MOTION 96-088

MOVED by Councillor Sarapuk to adopt the minutes of February 12, 1995 as corrected.

CARRIED

b) **Minutes of Finance Committee Meeting, January 23, 1996**

The following correction was made to the minutes of the Finance Committee:

Page 1 corrected to read Walter Sarapuk nominated Bill Fedeyko.

MOTION 96-089

MOVED by Councillor Fedeyko to adopt the minutes of the finance committee as corrected.

CARRIED

ADMINISTRATIVE:

3. a) Managers Report

Manager Litke reported on the following issues:

Alberta Labour Board Ruling - The Board will be holding another day of hearings to hear submissions from the Union.

Fire Response - A complaint had been received by Aeromedical that a discussion held between the fire chief and deputy had been passed on to a son in law. Aeromedical said no information was released, it was picked up by one of the High Level firemen on his scanner. Aeromedical was not involved in the release of this information. Aeromedical also complained that Councillor Fedeyko called the Manager of Aeromedical and complained about the information being released. Councillor Fedeyko informed Council that he was not representing Council when he had the discussion with Aeromedical.

Public Works Manager - Manager Litke introduced Roger Borchert, the new Manager of Public Works to Council.

Zama Water Treatment Plant - Roger Borchert reported that an evaluation on the well pump has been done to determine production from it directly to the plant. It currently produces 57 gallons per minute with no volume loss through piping, Production volumes are lost as it goes through the filtration system. Different options are being considered: a larger pump to increase water for recovery purposes; using the second well to provide backup and bolster recovery to the plant; putting another well on stream; one well has failed and we are getting a report on reworking it, or looking at an observation well that has the capability of meeting demand; install a second pump and second well. The plant is presently keeping up with the hamlet users but it's doubtful that it can keep up with the truck haulers serving the camps in the surrounding area. Our goal is to use our own staff to do most of the repiping, but the engineering will be contracted out. A full report will be brought to Council.

Roger Borchert left the meeting at 10:39 a.m.

Front concrete pad at Fort Vermilion office - was jackhammered out and concrete blocks were placed in as a temporary measure. The problem will be looked at in summer to find a permanent solution.

b) C.A.O. Evaluation

A sample form was given to the Reeve and copies will be made for other Councillors and it can be discussed at tomorrow's meeting.

c) Status of Zama Road Committee

MOTION 96-090

MOVED by Councillor R. Derksen to go in camera at 10:42 a.m.

CARRIED

MOTION 96-091

MOVED by Councillor Peters to come out of camera at 11:21 a.m.

CARRIED

Reeve Neufeld declared a recess at 11:21 a.m. and called the meeting back to order at 11:35 a.m.

MOTION 96-092

MOVED by Councillor Bateman to dissolve the Zama Road Committee.

CARRIED

Councillor Fedeyko asked if the Council wished to deal with the question of any disciplinary action against him with regard to his involvement on committees.

Reeve Neufeld asked if he felt fit to represent council on the committees. Councillor Fedeyko replied that he felt very fit
Council will deal with this matter tomorrow.

4.b) Council Procedural Bylaw

Councillor Fedeyko asked when the Council Procedural Bylaw will be brought back to Council.

Manager Litke said it had been tabled and can be brought back whenever Council requested.

This item will be put on tomorrow's agenda.

FINANCIAL

MOTION 96-093

**5. a) Bank Reconciliation/Monthly Financial Statements
i) November 1995**

MOVED by Councillor Fedeyko to adopt the November 1995 financial statement as presented.

CARRIED

ii) December 1995

Treasurer Dennis reported some of this information may change as it is part of the year end balancing.

b) Borrowing Bylaw-Letter of Guarantee

MOTION 96-094

MOVED by Councillor Sarapuk to give first reading to Bylaw 046/96 to authorize the borrowing of funds necessary to borrow certain sums of money for the purposes of a letter of guarantee.

CARRIED

MOTION 96-095

MOVED by Councillor Dyck to give 2nd reading to Bylaw 046/96 to authorize the borrowing of funds necessary to borrow certain sums of money for the purposes of a letter of guarantee.

CARRIED

MOTION 96-096

MOVED by Councillor Fedeyko to give unanimous consent for third reading to Bylaw 046/96 to authorize the borrowing of funds necessary to borrow certain sums of money for the purposes of a letter of guarantee, at this time.

CARRIED UNANIMOUSLY

MOTION 96-097

MOVED by Councillor Rosenberger to give third reading and final reading to Bylaw 046/96 to authorize the borrowing of funds necessary to borrow certain sums of money for the purposes of a letter of guarantee.

CARRIED

The meeting recessed for lunch at 12:00 noon and reconvened at 1:10 p.m.

c) Revenue Sharing Agreement with Town of High Level

Council reviewed a comparison on per capita costs spent by the Town versus the per capita spent by the M.D. for the same services.

Administration was asked to draft a proposed revenue sharing agreement with the Town of High Level for Councils consideration.

d) 1996 Budget Millrate Analysis

Council reviewed an analysis of the change in millrates compared to tax dollars generated.

DELEGATIONS
Feb.28, 2:30 p.m.

Feb. 28, 2:00 p.m.

6.

b) Elaine Peterson, Deh Cho Mackenzie Connection

Reeve Neufeld welcomed Elaine Peterson to the meeting at 2:00 p.m. and introductions were made.

Mrs. Peterson reported DehCho is published every two years and the passport program is new this year. DehCho also provides bumper stickers and is working on having colored sixteen foot diameter hand made signs that will be erected in six strategic locations including one in Valleyview and one in the N.W.T. The group works on tapping into the potential that's already using the western arm of the loop and attracting them to this area. Over 900,000 travelers use the western side. Deh Cho is requesting funding in the amount of \$850.00. Costs have increased because of a more equitable distribution between the larger and smaller communities.

Council thanked Mrs. Peterson for her presentation and she left the meeting at 2:30 p.m.

MOTION 96-098

MOVED by Councillor R. Derksen that Municipal District No. 23 contribute \$850.00 to DehCho in 1996.

CARRIED

a) Clayton Smith and Lorna Bell, Fire Protection and Equipment

Clayton Smith and Lorna Bell entered the meeting at 2:30 p.m. and introductions were made.

Clayton Smith had the following concerns to discuss with Council regarding the fire at his residence:

Why didn't the fire truck respond to his call on January 18, 1996?
The fire chief made the decision not to respond because of the severe weather conditions. The Municipal District has given the authority to the fire chief to make these kind of decisions.

Why didn't someone tell him the fire department wasn't going to respond? Neighbors could have been called to help if the fire department was not going to come. No one knew that there was no one at home.

Lorna Bell suggested that Council should set some policies as to when a fire department will not respond to a fire. Ms. Bell had made several calls to the fire department but did not get an answer. She finally contacted the R.C.M.P. to inform them of the house fire. Why didn't the fire department answer the phone call?

Reeve Neufeld thanked the delegation for bringing these matter to Council's attention.

The delegation left the meeting at 3:00 p.m.

MOTION 96-099

MOVED by Councillor Fedeyko to have a third party review by Alberta Labour on the Smith fire.

DEFEATED

MOTION 96-100

MOVED by Councillor Bateman that the Municipal District obtain the report on the Smith fire from Alberta Labour.

CARRIED

LAND USE ORDER
AMENDMENT
PUBLIC HEARING

The Public Hearing was called to order at 3:34 p.m.

Reeve Neufeld asked for any submissions in regard to the Land Use Zoning change request made by the school division.

Paul Driedger reported that the school division has applied for rezoning to public institutional from residential in La Crete.

There were no other submissions.

The meeting reverted back to the regular Council meeting at 3:38 p.m.

MOTION 96-101

MOVED by Councillor Sarapuk to give 1st reading to Bylaw 042/96 to allow for the development of school related facilities in the Hamlet of La Crete.

CARRIED

MOTION 96-102

MOVED by Councillor Peters to give 2nd reading to Bylaw 042/96 to allow for the development of school related facilities in the Hamlet of La Crete.

CARRIED

MOTION 96-103

MOVED by Councillor Fedeyko to proceed to 3rd reading to Bylaw 042/96 to allow for the development of school related facilities in the Hamlet of La Crete, at this time.

CARRIED UNANIMOUSLY

MOTION 96-104

MOVED by Councillor Rosenberger to give 3rd and final reading to Bylaw 042/96 to allow for the development of school related facilities in the Hamlet of La Crete.

CARRIED

PLANNING &
DEVELOPMENT

7. a) Lane Closure Bylaw

MOTION 96-105

MOVED by Councillor Sarapuk to hold a Public Hearing on the Fort Vermilion lane closure on March 29, 1996 at 1:00 p.m. at the Regular Council ^{Meeting} to be held in High Level.

CARRIED

The following members of the Appeal Board left the Council Chambers at 3:45 p.m.: Councillors Bateman, Peters and R. Derksen, and Secretary of the Appeal Board Mitchell.

b) ^{to accept} Refusal of permit to Install 2 - 30,000 Gallon Propane Tanks on Plan 942-1213

This item was provided as information.

c) Subdivision Application 93/94MK006
Marc Beland

MOTION 96-106

MOVED by Councillor Fedeyko to approve a one year time extension for Subdivision Application 93/94MK006.

CARRIED

The following members of the Appeal Board returned to the Council Chambers at 3:56 p.m.: Councillors Bateman, Peters and R. Derksen, and Secretary of the Appeal Board Mitchell.

BYLAWS

4. a) ^{038/95} ~~Amend Bylaw 036/95, Schedule A, Section 3.2.3.~~
Term of Appointments to Subdivision Appeal Board

MOTION 96-107

MOVED by Councillor Fedeyko to bring Motion 96-077 back to the table.

CARRIED

MOTION 96-077

MOVED by Councillor Peters to give first reading to ^{038/95} ~~amend~~ Bylaw ~~036/95,~~ Schedule A, Section 3.2.3. to read "Members of the Board may be appointed by Council during Council's Annual Organizational Meeting, or as required, subject to the provisions of this Bylaw. Board member(s) appointed the previous year may be re-appointed to the Board for the following year at Council's discretion without a formal application."

CARRIED

MOTION 96-108

MOVED by Councillor R. Derksen to give second reading to ^{038/95} ~~amend~~ Bylaw ~~036/95.~~

CARRIED

MOTION 96-109

MOVED by Councillor Bateman to give unanimous consent for third reading to ~~amend~~ Bylaw ~~036/95.~~ ^{038/95}

ONE OPPOSED, NO THIRD READING

9. d) M.D. Lot Sale - La Crete

MOTION 96-110

MOVED by Councillor Fedeyko that the offer from JK Construction to purchase Lot 4, Block 18, Plan 932-3375 for \$20,500.00 not be accepted.

CARRIED

MOTION 96-111

MOVED by Councillor R. Derksen to adjourn the meeting until 10:00 a.m. February 29, 1996.

CARRIED

The Council meeting adjourned at 4:12 p.m.

Reeve Neufeld called the meeting to order at 10:04 a.m., February 29, 1996

DELEGATION

6. c) La Crete Recreation Board

David Schellenberg, La Crete Recreation Society, entered the meeting at 10:05 a.m. The Reeve welcomed him and introductions were made.

Mr. Schellenberg asked Council to change the La Crete recreation area by moving the boundary to the North to include approximately 1,000 people. The Society feels the residents in this area are using the La Crete facilities now and they need the per capita funding to provide the services.

Paul Steffanson entered the meeting at 10:26 a.m.

Councillor E. Derksen requested a recorded vote.

MOTION 96-112

MOVED by Councillor E. Derksen that the Recreation Board boundaries for La Crete be moved as requested by the La Crete Recreation Society and the funding formula be re-evaluated.

MOTION 96-113

MOVED by Councillor Fedeyko to table this motion for a comprehensive study.

TIE VOTE, MOTION DEFEATED

VOTE ON MOTION 96-112

IN FAVOUR

Councillors E. Derksen
R. Derksen,
B. Neufeld
Bateman
Dyck
and Peters.

OPPOSED:

Councillors Rosenberger
Fedeyko
Sarapuk,
and Scarfe

CARRIED

David Schellenberg left the meeting at 10:45 a.m.

Paul Steffanson, Walk in Delegation

Paul Steffanson discussed the location of the Zama road construction and his understanding that if the road was to be built through Assumption it would be fully funded. He asked Council to consider changing the location of the road if the Province was willing to fund it fully.

Reeve Neufeld thanked Mr. Steffanson for coming to the meeting. He was invited to submit any documentation that was related to this matter.

Reeve Neufeld called a recess at 11:06 a.m. and the meeting reconvened at 11:17 a.m.

PUBLIC WORKS

8 a) Sale of Gravel

Roger Borchert suggested that Council may want to consider a policy on the matter of the Municipal District selling gravel to the public. He asked Council to consider not to compete with the private sector.

Administration will provide additional information to Council with regard to setting a policy on this matter.

b) Non-routine Road Maintenance

Roger Borchert recommended administration draft a policy and procedure for any non-routine maintenance which staff are requested to provide to various ratepayers. There is a proposed road inventory that needs to be documented. It will identify those roads that are high use and those that are classified as other.

Administration will review the policies presented by consultant Jim Telford, in preparation for the transfer of the road authority, and make recommendations for Councils review.

d) Key Principles for the funding of Municipal Roads

Roger Borchert presented information received from the County of Athabasca regarding the consolidation of all transportation grants and their argument against it. Their main concern is with remote or underdeveloped areas with large numbers of bridge structures.

MOTION 96-114

MOVED by Councillor Fedeyko to send a letter of support to the A.A.M.D.&C in support of the County of Athabasca's presentation regarding their concerns with the "Key Principles for the Funding of Municipal Roads".

CARRIED

Paul Steffanson left the meeting at 11:43 a.m.

c) High Level Airport Agreement

The Manager was directed to draft a counter offer on the agreement, addressing the funding, title of land and other Council concerns.

The meeting recessed for lunch at 12:04 p.m. and reconvened at 1:03 p.m.

e) Letter from Minister, - Zama Road

MOTION 96-115

MOVED by Councillor Bateman to accept the conditions in the letter received from Dr. West and contact Mr. Keith Helberg to discuss the design, tender, award and payment processes which must be followed and proceed with asking for proposals for engineering services.

CARRIED

f) Waste Transfer Stations

Councillor R. Derksen reported there are still problems with hauling the waste from the Tompkins Landing site.

g) Road Maintenance

A discussion was held with regard to the amount of time spent winging snow along the side of the roads. This is to help keep snow off the roads and to allow room for the spring run-off.

h) High Level East Flood Control Ditching Upgrade

Councillor Fedeyko asked for an update on the High Level East Flood Control ditching project. Roger Borchert reported Torchinsky Engineering had the first report. It is being reviewed by their staff and the results should be available to Council in the near future.

i) Heliport Road

Councillor Fedeyko asked if there was any information to report on his inquiry regarding hard surfacing this road. Roger Borchert replied Gary Mayhew was working on obtaining some costs. Manager Litke said Council had discussed it at a previous meeting and staff are working on costs but there has been no decision to do any work.

j) Fort Vermilion Office

Councillor Fedeyko asked for information from the Post Incorporation review which says that operating 3 offices is not an efficient way to do business. Would our staff be in a position to prepare costs on centralizing administration in Fort Vermilion? Manager Litke said the priority is in providing the services right now and not on the facilities, however he would like to work on this.

k) Zama Ambulance

Councillor Fedeyko asked for an update on the suggestions made at the last meeting in Zama. Manager Litke reported that some discussion took place with Aeromedical but the letter has not been sent to the Minister of Health as of this date. Administration will ensure the ambulance is stocked and brought up to standards.

l) Ferry Agreement

Council reviewed a draft agreement between Alberta Transportation and the M.D. for the operation of the Tompkins Landing Ferry.

MOTION 96-116

MOVED by Councillor Rosenberger to table this agreement for more information, including a legal opinion.

CARRIED

3. b) C.A.O. Evaluation

MOTION 96-117

MOVED by Councillor Bateman that the Reeve, Councillor R. Derksen, and Councillor Rosenberger review the evaluations completed by each individual Councillor and summarize and review the evaluation with the C.A.O.

CARRIED

OLD BUSINESS

9. a) Summary of A.G.T. 911 Service Agreement

MOTION 96-118

MOVED by Councillor R. Derksen that more information be obtained about the A.G.T. 911 Service Agreement and this item be placed on the ratepayers meeting agendas.

CARRIED

9. c) High Level Office Space

Manager Litke reported Public Works had quoted a cost of \$1,497.92 per month for 120.8m2 for the High Level office space located in the Provincial Building.

COUNCILLOR FEDEYKO REQUESTED A RECORDED VOTE

MOTION 96-119

MOVED by Councillor R. Derksen that the Municipal District close the High Level office when an office is operating in Zama and administration finds alternate space for staff from the High Level Office.

	<u>IN FAVOUR:</u>	<u>OPPOSED:</u>
CARRIED	NEUFELD BATEMAN ROSENBERGER DYCK	E. DERKSEN R. DERKSEN SCARFE PETERS FEDEYKO SARAPUK

Councillor R. Derksen requested a recorded vote.

MOTION 96-120

MOVED by Councillor Fedeyko that the Municipal District centralize their offices in Fort Vermilion and close the office in La Crete.

IN FAVOUR

Councillors Rosenberger,
Fedeyko,
and Sarpauk

OPPOSED

Councillors Bateman,
R. Derksen,
E. Derksen,
Dyck,
Neufeld,
Peters,
and Scarfe

DEFEATED

Councillor Bateman left the meeting at 2:25 p.m.

NEW BUSINESS

10. a) Alberta Association of Municipal Districts & Counties

- (i) Key Principles for the Funding of Municipal Roads
- (ii) Convention Program, Spring '96
- (iii) Executive Meeting Highlights, January '96
- (iv) Survey on Base Map Purchases
- (v) Municipal News Highlights, February 7, 1996
- (vi) Convention Evaluations, Fall '95

These items were received as information.

b) Alberta Motor Association
Directional signs for rural and secondary roadway intersections

Each Council member is asked to provide information on signs requested in their area.

c) Fort Vermilion Recreation Board operation of F.C.S.S.

MOTION 96-121

MOVED by Councillor Peters to transfer the Family and Community Support Services program and funding to the Fort Vermilion Recreation Board.

CARRIED

5. e) i) **December 1995 Budget Summary**
December 1995 Cheque listing
ii) January 1996 Budget Summary
January 1996 Cheque listing

Council reviewed a first draft of the 1996 budget.

MOTION 96-122

MOVED by Councillor Scarfe to set up a reserve account in the amount of 1.426 million for transportation from the 1995 budget.

CARRIED

MOTION 96-123

MOVED by Councillor Peters to receive the cheque listings and budget summaries as information.

CARRIED

**COMMITTEE
REPORTS**

11. a) Frontier Seed Cleaning Plant

Councillor Dyck reported the Association of Co-op Seed Cleaning Plants approved the phase I for their project.

MOTION 96-124

MOVED by Councillor Dyck that a letter of support be sent for the Association of Co-op Seed Cleaning plant project.

CARRIED

b) La Crete Municipal Nursing Association

MOTION 96-125

MOVED by Councillor Rosenberger to refund the La Crete Municipal Nursing Association \$1170.96 local improvement taxes, and \$172.46 property taxes on one lot from 1995 operations for a total refund of \$1,343.42 in response to Council's previous discussion and resolution 95-252.

CARRIED

**COMMITTEE OF
THE WHOLE**

12. a) Discipline - Councillor Fedeyko

Councillor Fedeyko asked if any disciplinary action would be taken against him and Council decided no disciplinary action was required.

Councillor Fedeyko reported that he would be holding a ward 9 meeting when it could be arranged.

ADJOURNMENT

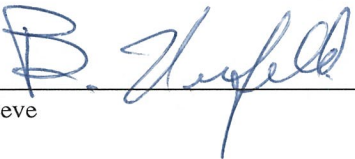
13.

MOTION 96-126

MOVED by Councillor Dyck to adjourn the meeting at 2:58 p.m.

CARRIED

The minutes were adopted this 12 day of MARCH, 1996.



Reeve



Manager